



*Florida Section*  
**AIR & WASTE MANAGEMENT**  
A S S O C I A T I O N

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## **Conference Registration & Travel (CRT) Funding Request ~Group Travel~**

Please Read BEFORE filling out CRT Request:

### **Requirements**

The following are requirements that must be met by an individual in order to be considered for travel funding to an event/conference.

1. Must be a member of A&WMA (student membership information can be found online at [www.flawma.com/students](http://www.flawma.com/students)).
2. Must be enrolled (any level) at an academic institution in the state of Florida for the academic school year that you are planning to travel (course schedule must be provided for each individual as proof and attached with the STR form).
3. Must successfully complete both the Conference Registration & Travel Funding Request (CRT) and Student Travel Roster (STR) forms in order to be considered.
4. These forms must be submitted no less than 60 days from which an in-state event will be attended. Similarly, these forms must be submitted no less than 90 days from which an out-of-state event will be attended.
5. The group must carefully explain how their attendance at the event/conference, will benefit the FLA&WMA, along with their respective academic institution on the CRT form.
6. If conducting either a platform or poster presentation and funding is received, the FLA&WMA logo should (if possible) be displayed in the acknowledgements (can be found online at [www.flawma.com/students](http://www.flawma.com/students)).

### **Disbursement Guidelines**

The following are the general funding distribution guidelines broken down hierarchically by the FLA&WMA, depending on the activity that a student will be participating in. The FLA&WMA reserves the right to distribute (or not distribute) funds, regardless of whether a student meets all listed requirements. Changes to this policy may be considered by the FLA&WMA Board of Directors on a case-by-case basis.



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### Conference Registration & Travel Funding Request (CRT)

Event Name: \_\_\_\_\_  
 Travel Dates: \_\_\_\_\_  
 Destination: \_\_\_\_\_  
                   In-state                   Out-of-state

School's Name: \_\_\_\_\_  
 Group Leader: \_\_\_\_\_  
 Phone # / E-mail: \_\_\_\_\_

#### FUNDING POLICIES: (please read prior to signing funding request)

##### **Individual Travel**

##### (1) In-State

- Presentation - \$75.00
- Poster/Design Competition - \$50.00
- General - \$25.00

##### (2) Out-of-State

- Presentation - \$300.00
- Poster/Design Competition - \$200.00
- General - \$100.00

##### **Group Travel**

•The individual allocation amounts still apply to students in a group; however, a group of students from the same academic institution are only eligible for a maximum of \$500.00 for in-state and \$1,500.00 for out-of-state travel funding, regardless of the number of individuals that apply and attend.

I hereby swear and affirm that I understand the above requirements regarding this funding request.

\_\_\_\_\_  
 Group Travel Leader Signature

\_\_\_\_\_  
 Date

	Student's Name	Purpose of Travel		
1.		Presentation	Poster/Competition	General
2.		Presentation	Poster/Competition	General
3.		Presentation	Poster/Competition	General
4.		Presentation	Poster/Competition	General
5.		Presentation	Poster/Competition	General
6.		Presentation	Poster/Competition	General
7.		Presentation	Poster/Competition	General
8.		Presentation	Poster/Competition	General
9.		Presentation	Poster/Competition	General
10.		Presentation	Poster/Competition	General
11.		Presentation	Poster/Competition	General
12.		Presentation	Poster/Competition	General
13.		Presentation	Poster/Competition	General
14.		Presentation	Poster/Competition	General
15.		Presentation	Poster/Competition	General
16.		Presentation	Poster/Competition	General
17.		Presentation	Poster/Competition	General
18.		Presentation	Poster/Competition	General
19.		Presentation	Poster/Competition	General
20.		Presentation	Poster/Competition	General

