



FLORIDA SECTION BOARD MEETING MINUTES January 18, 2017

Minutes of Meeting:

Date: January 18, 2017

Time: 2:00pm

Place: Conference Call

2016-2017 Board, Directors, & Standing Committee Members (present if checked):

✓	Chair/Executive Secretary	Liz Foeller
	Immediate Past Chair	Mike Markey
	Vice Chair	Susan Kennedy
✓	Secretary/Treasurer	Manitia Moultrie
✓	Membership and Bylaws Chair	Kathy Lockhart
	Director	Mike Kennedy
✓	Director	Byron Burrows
	Director/YP Group	Christina Akly
✓	Director	Peter Norris
	Director	Julianna Duckworth
✓	Director	Kevin Holbrooks
	Education Director	Upasna Rai
	Website Director	Kurt Westerlund
	Guest/YP Representative	Kaitlyn Tingum
	2017 Technical Conference Chair	Joe Brown
	Continuing Education Chair	Lynn Robinson
	Scholarship Chair	David Cooper

Liz Foeller, Chair, called the meeting to order at 2:06 pm EST. A board quorum was present.

Welcome and Introductions

Liz Foeller welcomed everyone to the call and sent a "Happy New Year" message to the Board.

Old Business

The December 14, 2016 Board minutes were reviewed and approved (with one edit from Mike Kennedy) for posting to the AWMA website.

Liz reviewed the agenda and reminded everyone that we will try to keep agenda the same and get updates on various goals/initiatives on a monthly basis.

Update of 2016-2019 Goals

- a) Promote information sharing – Susan Butler-Kennedy, Champion
Susan will send regular e-blasts as appropriate (i.e., job postings, conferences, webinars, etc.) to promote information. Kevin Holbrooks suggested that we promote student involvement via the AWMA website as he is looking for student interns.
- b) Grow and promote Florida Section membership - Kathy Lockhart, Champion
No report.
- c) Increase revenue for the Florida Section - TBD, Champion
No report.
- d) Energize Florida Chapters - Upasna Rai, Champion
 - i. Energize Northeast Chapter - Kevin Holbrooks
Kevin reported that he has contacted several Northeast chapter members and they are planning a meeting in March to re-establish the Northeast chapter with help of Becky Heilman with quarterly meetings and events scheduled. The Board discussed the format of the chapter meetings and shared that the local chapter meeting generally requires a guest speaker, tour of facility followed by a social aspect after meeting. Liz will make sure chapter meeting notices and events are posted to the website.
- e) Encourage Member involvement – TBD, Champion
No report.
- f) Promote YP development - Christina Akly, Champion
Plans are in progress to develop the AWMA FL facebook (FB) page for a closed group to promote student/chapter involvement. We will be promoting the NSR webinar series as a YP event. Based on the 2016 annual conference comments, the YP social was a huge success and we hope to prepare for a larger event in Tallahassee. Christina wants to sponsor a tailgate and conduct outreach to get feedback from annual conference. Currently working on content for YP page.
- g) Sponsor leadership training – Susan Kennedy/Manitia Moultrie, Champions
The AWMA annual international leadership training conference will be held Friday, April 21st to Sunday April 23rd.
- h) Update Florida Section website – **Kurt Westerlund**, Champion
Encouraging members to visit the website: <http://flawma.org/>
A call will be scheduled to jumpstart the Coastal Plains chapter page on the AWMA website.

Budget Review/Update

Liz provided a summary of the FL AWMA Technical Conference budget:

2016 Conference Costs = \$37,843.76

2016 Conference Total Revenue = \$47,463.07

2016 Conference Net Revenue = \$9,619.31

2016 Current Reserves = \$82,533.79 (vs. approximately \$82,040.83 last year at this same time)

Additional Expenses Approved by the Board in 2016 included:

\$2,625 expenses for 11 students to attend the A&WMA International Conference

\$2,500 expenses for contractors to assist in developing the new FL Section Website

Liz offered another congratulations on a successful 2016 conference.

Chapter Updates

Coastal Plains – the chapter held a social in December and will begin planning for the 2017 June technical conference.

Tampa Bay – the January topic was “Safety and Risk Management for Non-H &S Professionals” presented by Samir Sahasrabudhe, ERM Consultants.

Southeast – no report.

Conference Updates

The FL AWMA Conference will be held in Tallahassee October 25th – 26th (with the annual board meeting scheduled for October 24th). Conference leadership follows:

Joe Brown, Conference Chair

Liz Foeller, Conference Co-Chair

Manitia Moultrie, Chair, Technical Program (need a Co-Chair)

Joe Applegate/Nandra Weeks will assist and work with conference sponsorships

Kaitlyn Tingum and Christine Akly will work with YP and undergraduate program.

Other Items

The FL AWMA annual business report needs to be submitted to Sunbiz and the national office.

Byron suggested that the Board host a webinar or additional information on the reporting rule post -legislative session.

Thanks to Mike Kennedy, the FL AWMA Newsletter has been issued and posted to the website:

<http://flawma.org/>

Adjourn

With no further business, Liz Foeller adjourned the meeting at 2:58 pm EST.

Signed:

Manitia Moultrie

Manitia Moultrie
Secretary

Liz Foeller

Liz Foeller
Chair