

A&WMA Coastal Plains Chapter
Board Meeting Minutes
November 11, 2016

Minutes of Meeting:

Date: November 11, 2016

Time: 2:00 pm

Place: Conference Call

Board, Directors, & Standing Committee Members (present if checked):

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| ✓ Chair | Greg Terry |
| ✓ Vice Chair | Jill Johnson |
| Treasurer | G. Dwain Waters |
| ✓ Interim Treasurer | Richard Brown |
| ✓ Secretary and Membership Committee Chair | Susan Kennedy |
| Immediate Past Chair | John Meade |
| ✓ Director | R. Mike Markey |
| ✓ Director | Cynthia Arnold |
| Director | Dennis Mitchell |
| Director | James Garrison |
| ✓ Director and Luncheon Committee Chair | Amy Mixon |
| Director | Hector Hernandez |
| Scholarship Committee Chair | Matt Schwartz |

Greg Terry, Chair called the meeting to order at 2:02 pm. Board Quorum was present.

June 2016 Board Meeting Minutes

June meeting minutes were reviewed. Motion made, seconded and passed to approve June Board meeting minutes.

June Annual Technical Conference

Mr. Terry discussed the attendee feedback information collected post Conference. He noted positive comments on the Conference registration process and best speakers were Quint Studer and David Childes. A tentative date for 2017 Conference was established as June 9th.

Next General Meeting

The next general meeting of the Chapter is scheduled for November 16th, 2016. Mr. Robert Manning of Hopping Green & Sams is the guest speaker and will discuss the new Air Pollution Notification Rule. To date 18 members and 2 guest have signed up for the next General meeting.

Treasurer Position

Since Mr. Waters announced his retirement from Gulf Power and his desire to step down as Treasurer for the Chapter, Mr. Richard Brown has volunteered to serve as treasurer. The position is part of the annual ballot and Mr. Brown will serve as interim treasurer prior to the annual vote.

Transition for the position will require signatory changes on the Bank Accounts. *Action Item - Mr. Brown will follow up with the necessary changes.* Members discussed the need for Board insurance and agreed it was necessary. *Action Item – Mr. Terry will work with Mr. Brown on procurement of insurance for the Board.*

Elections 2016

2016 Elections will be held prior to year end. Three positions are open for election, the Treasurer and 2 Director positions held by Amy Mixon and Jim Garrison. Nominations need to be collected via email and from the floor at the next meeting. *Action item – Susan Kennedy will send out a electronic request to the membership for nominations and Greg Terry will request nominations at the 11/16 General meeting. Susan Kennedy will follow up with an electronic ballot to members after nominations have been received.*

Bylaws

Board members have recently updated the Bylaws for the Chapter which needs approval from the Chapter. Ms. Arnold noted that it would be acceptable to use her PO Box address as the Chapter address. Members discussed the payment of \$15 to the Florida Section for membership to the Section. Ms. Kennedy pointed out that Associate members are not recognized by the International organization and also not by the Section and suggested that the dues payment to the Section be waived. *Action item – Mr. Markey and Ms. Kennedy will discuss the issue with the Section and determine if dues should continue to be paid to the Section. Action item – Ms. Kennedy will include an approval request for the Bylaws on the 2016 Ballot.*

Next General Meetings/Social

Members agreed a Holiday Social similar to past years would be appropriate. December 7th at 5 pm at Fast Eddies was chosen as the Social Date. *Action item – Ms. Kennedy will send out a notice regarding the Social.* Topics and dates were discussed for the next General meeting. Members determined that February would be appropriate and that a Legislative Update from either Ryan Matthews or Angela Morrison would be a great subject.

ACTION ITEMS:

| Person | Action | Completed |
|------------------|---|-----------|
| Richard | Transition for the position will require signatory changes on the Bank Accounts. <i>Action Item - Mr. Brown will follow up with the necessary changes.</i> | |
| Greg and Richard | Members discussed the need for Board insurance and agreed it was necessary. <i>Action Item – Mr. Terry will work with Mr. Brown on procurement of insurance for the Board.</i> | |
| Susan and Greg | <i>Action item – Susan Kennedy will send out a electronic request to the membership for nominations and Greg Terry will request nominations at the 11/16 General meeting. Susan Kennedy will follow up with an electronic ballot to members after nominations have been received.</i> | Complete |
| Mike and Susan | <i>Mr. Markey and Ms. Kennedy will discuss the issue with the Section and determine if dues should continue to be paid to the Section.</i> | |

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|-------|---|----------|
| Susan | Action item – Ms. Kennedy will include an approval request for the Bylaws on the 2016 Ballot. | Complete |
| Susan | Action item – Ms. Kennedy will send out a notice regarding the Social. | Complete |

Adjournment and Next Meeting

With no further business, Mr. Terry adjourned the meeting. Next gathering will be the Holiday Social on 12/7/2016.

Signed:



Susan Kennedy
Secretary



Greg Terry
Chair