

A&WMA Coastal Plains Chapter
Board Meeting Minutes
MAY 25, 2017

Minutes of Meeting:

Date: May 25, 2017

Time: 9:40 am

Place: Gulf Power 3rd Floor Conference Room

Board, Directors, & Standing Committee Members (present if checked):

✓ Chair	Greg Terry
✓ Vice Chair	Jill Johnson
✓ Treasurer	Richard Brown
✓ Secretary	Susan Kennedy
Immediate Past Chair	John Meade
✓ Director	R. Mike Markey
✓ Director	Cynthia Arnold
✓ Director	Dennis Mitchell
Director	James Garrison
✓ Director and Luncheon Committee Chair	Amy Mixon
Director	Hector Hernandez
Membership Committee Chair	Debbie Hitchcock
✓ Luncheon Committee Member	Cheyenne Whitmire
✓ Scholarship Committee Chair	Matt Schwartz
✓ Registration Coordinator/ Conference Committee	Trista Miller

Greg Terry, Chair called the meeting to order at 9:42 am. Board Quorum was present.

April 2017 Board Meeting Minutes

April 2017 meeting minutes were reviewed. Motion made to approve edited minutes, seconded and passed to approve April Board meeting minutes.

Membership Report

No update

June Annual Technical Conference

Members reviewed the Conference Planning list and Conference Speaker list and discussed various action items. Items included:

- Registration Update – 51 Registered for the Conference; 11 for the Workshop and 30 for Hospitality Hour. Members discussed current registration numbers and agreed that all appeared to be on track.
- General discussion regarding the Workshop. A new write up was needed for distribution.
- General discussion on the Agenda. Members noted the new start time 0830 and that the new app will be used as part of the presentations, Kahoot.

- Sponsorship Discussion – we still have 2 display spots open. Cynthia state that she would contact a few new possible sponsors.
- Scholarships – Members confirmed that 2 student recipients will be available for scholarship presentation at the Conference.
- Member had a general discussion of the Planning list and remaining items for the Conference.

Next General Meeting

Members discussed our planning for the next General meeting post Annual Conference. Suggested dates are August 2017 several topics were discussed. Greg Terry will coordinate the topics with input from the Board and secure speakers for the next meeting.

OLD ACTION ITEMS (from April meeting):

Person	Action	Completed
Greg and Richard	Action Item – Mr. Terry will work with Mr. Brown on procurement of insurance for the Board.	In process
Greg	Action item was identified for Mike/Susan and or Greg to follow up with the Gulf Power Foundation to see about scholarship fund matching.	In process
Richard	Treasurer activities – PayPal account transition and Solicitation Licensee renewal.	In process

Adjournment and Next Meeting

With no further business, Mr. Terry adjourned the meeting.

Signed:

Susan Kennedy
Secretary

Greg Terry
Chair