



# 53rd Annual Conference & Expo

## STUDENT POSTER SESSION GUIDELINES

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**2017 ANNUAL CONFERENCE**  
**Florida State University Turnbull Center**  
**555 W Pensacola St**  
**Tallahassee, FL 32301**  
**October 25-26, 2017**

The following summarizes the primary Student Post Session Guidelines to be followed for the Florida Section of the Air & Waste Management Association (FLA&WMA) Annual Conference and Exhibition (ACE).

1. Each poster presentation should be prepared on a tri-fold, stand-alone, 4-foot by 3-foot poster board so that it can fit on a 6-foot by 2.5-foot table. The poster number that will be / has been assigned to your presentation will identify your table. There is no prescribed format for the body of the poster. However, the poster **MUST** include the title, an author listing and the affiliations of all authors. In addition, the poster number, which should be at least 3 inches in height, **MUST** appear in the upper right hand corner of the poster.
2. Figures, graphs and tables should be uncluttered and simple, arranged in the sequence in which you want them to be viewed. Text should be typewritten or word-processed using a laser or other quality printer. Handwritten text, tables, etc. is discouraged. Text and figures should be large enough to be read from a distance of 6 feet. Color may be used for emphasis.
3. Authors should prepare a brief (4-5 minute) presentation to be used during the judging. The presentation should clearly articulate the problem addressed by the research and summarize important conclusions. A limited number of copies (6-10) of the abstract should be available for distribution to interested individuals (e.g., judges as well as conference attendees).
4. Poster setup will be from 7:30 to 9:30 a.m. and judging will take place from 9:45 to 10:45 a.m. on Wednesday October 25, 2017. Presenters must be available to interact with the judges during the entire judging period. Posters shall remain on display throughout the entire ACE as many attendees will wish to visit them at other times, particularly during the session breaks and breakfast periods. The posters shall be taken down after 5:00 p.m. on Thursday October 26, 2017 (but not before).
5. The Student Poster Session Awards will be announced on Thursday October 26, 2017 at 4:30 p.m. All presenters and faculty advisors (must be a registered conference attendee) are encouraged to attend this event (though you don't have to be present to win).

**For any further questions, please contact FL A&WMA Education Director, Upasna Rai.**