



## FLORIDA SECTION BOARD MEETING MINUTES June 23, 2017

### Minutes of Meeting:

Date: June 23, 2017

Time: 2:00pm

Place: Conference Call

### 2016-2017 Board, Directors, & Standing Committee Members (present if checked):

√	Chair/Executive Secretary	Liz Foeller
√	Immediate Past Chair	Mike Markey
√	Vice Chair	Susan Kennedy
√	Secretary/Treasurer	Manitia Moultrie
	Membership and Bylaws Chair	Kathy Lockhart
	Director	Vacant
	Director	Byron Burrows
√	Director/YP Group	Christina Akly
	Director	Peter Norris
√	Director	Julianna Duckworth
√	Director	Kevin Holbrooks
√	Education Director	Upasna Rai
	Website Director	Kurt Westerlund
√	2017 Annual Conference Chair	Joe Brown
√	Guest/YP Representative	Kaitlyn Tingum
	Continuing Education Chair	Lynn Robinson
	Scholarship Chair	David Cooper

**Liz Foeller, Chair, called the meeting to order at 2:03 pm EST. A board quorum was present.**

The Board agreed to recess for the month of July and reconvene the board meeting in August.

### Old Business

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The May Board minutes were reviewed and approved for posting to the AWMA website <http://flawma.org/board-of-directors-2/>

## **Old Business Cont'd**

The ECI team attended the International AWMA meeting in Pittsburg and posted the necessary receipts. The team was able to find additional funding sources to support the group's attendance. Their receipts totaled \$3,021.56 (a portion of the total cost for all students attending the conference). The Board authorized a spend of \$3,000.00. A motion was made by email to fund the full \$3,021.56 of receipts as attached. (Motioned by Liz/Seconded by Christina Akly) the motion passed.

The Florida Section received and deposited a check Section's dues reimbursement in the amount of \$3,804 for the periods:

- July 1, 2014 – December 31, 2014 (\$884)
- January 1, 2015 – June 30, 2015 (\$1,915)
- July 1, 2016 – December 1, 2016 (\$1,005)

## **FL AWMA website**

Liz reported that we received web hosting/domain registration - \$104.05 (monthly hosting - \$6.99/month). Chapters have the ability to link their page to the FI Section website at no cost.

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## **Florida Section Bylaws**

Liz introduced the Florida Section AWMA bylaws and discussed the following amendments:

### **Article II – Mission**

Clarification that the mission of the Florida Section AWMA is to provide guidance and leadership to Section Chapters and align with the AWMA International Board of Directors.

### **Article III - Membership**

Section 2. Clarification of local chapter member classification.

### **Article IV – Officers, Directors and Executive Board**

Clarification that the term of office for newly elected board members will be on or before the FI Section Annual Meeting (usually held in October).

### **Article VI - Committees**

Discussion and clarification that the conference committee will make arrangements for the annual conference.

### **Article VII – Operations**

Section 4. Quorum. Amendment to require six (6) members of the board to constitute a quorum (instead of seven (7)). *Need to confirm that this aligns with the articles of incorporation.*

Section 6. Elections. Clarification that election of officers shall be held annually and the new officers will assume duties following the election.

## Article VIII – Chapters

Section 2. Clarification of Chapter requirements and adherence to chapter bylaws.

## Article IX - Amendments

Section 2. Clarification to require a majority vote of a quorum of the current members in lieu of a requirement for two thirds majority and a ballot vote.

*The amendments will be reviewed by Joe Brown and submitted to the International Board for review and subsequently presented to the Florida Section membership for vote. Liz submitted a motion to amend bylaws as discussed (Upasna seconded).*

## **Chapter Updates**

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*Coastal Plains* - The Annual Technical Conference was held on June 9<sup>th</sup> at the Gulf Power Addison Auditorium from 8:30 am to 5:00 pm CST. A Half-Day Workshop focused on Emergency Response was held on the day prior to the Conference. The overall theme for the workshop is the “Effects of the New Administration.”

It was suggested that students and chapter be invited to attend monthly and annual Board meetings.

## **Conference Updates**

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The FL AWMA Conference will be held in Tallahassee October 25<sup>th</sup> – 26<sup>th</sup> (with the annual board meeting scheduled for October 24<sup>th</sup>). A preliminary framework of conference topics has been developed for discussion on the monthly technical conference planning call scheduled for the 2<sup>nd</sup> Tuesday of each month at 3pm EST. The committee will focus on developing the conference website and sponsorship material.

Conference leadership follows:

Joe Brown, Conference Chair

Liz Foeller, Conference Co-Chair

Manitia Moultrie, Chair, Technical Program

Joe Applegate/Nandra Weeks will assist and work with conference sponsorships

Kaitlyn Tingum and Christine Akly will work with YP and undergraduate program.

Joe Brown presented the conference budget and the Board approved the budget based on a conference rate of \$350 for non-members, \$250 for members and \$100 for government employees. The overall budget was approved by the Board and consideration for a YP event budget, a reduced conference rate for YPs or free annual membership for YPs.

## **Other Items**

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Reminder: the Facebook page is active – AWMA-FL YPs and all are encouraged to like the page.

The website is also active <http://flawma.org/board-of-directors-2/>

*The next FL AWMA Board meeting is scheduled for August 15,, 2017 at 2:00pm.*

**Adjourn**

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Liz Foeller adjourned the meeting at 3:00 pm EST.

**Signed:**

*Manitia Moultrie*

Manitia Moultrie, Secretary

*Liz Foeller*

Liz Foeller, Chair