



FLORIDA SECTION BOARD MEETING AGENDA

September 19, 2018

2:30 pm - 3:30 pm EST

Conference Line: 205-257-2663 access code 5490161

I. Call to Order & Roll Call – Susan Kennedy

2017 – 2018 Officers:

Susan Kennedy – Chair

Liz Foeller – Immediate Past

Chair/Executive Secretary

Manitia Moultrie – Vice Chair

Christina Akly – Secretary/Treasurer

Paula Cobb – Director

Byron Burrows – Director

Guests

Max Lee – Northeast Chapter

Jill Johnson – Director

Joe Applegate – Director

Julianna Duckworth – Director

Kevin Holbrooks – Director

Upasna Rai – Education Director

Kurt Westerlund – Website Director

Kathy Lockhart – Membership Director

Jamie Rocco – Tampa Bay Chapter

II. Old Business:

a. Approval of the August and June Meeting Minutes

- i. Minutes approved

III. New Business

a. Next Board Meeting Face to Face – 10/22/18 – 11:00 CST/12:00 EST @ FPL office

- i. Susan will send an invite to everyone on the board, and she asks everyone to respond to the invitation.
- ii. Meeting will be at FPL offices, about 10 minutes from the hotel.
- iii. Christina will send directions to Susan for the meeting. She will also need to know if anyone other than the board members will be attending so they can be added to the visitor's list.

b. Board Dinner – 10/23/18 – 7 pm EST – Jupiter Beach – Restaurant TBD

- i. Susan will also send an invite to the board dinner that is scheduled for Tuesday at 7:30pm.

c. 2019 Board Positions – need nominations – Susan and Manitia

- i. Byron and Paula's positions expire this year. Also, the Secretary position will be open. Paula was on the call and she indicated she is interested in remaining as a Director. She will confirm that is ok with her leadership, but she does not foresee any issues, and will get back to Manitia.
- ii. There were discussions on the call about asking Byron to become the secretary. He was not on the call at that time, so Manitia will follow up with Byron to see if he would be willing to take the role.
- iii. If Byron moves to the secretary position, his Director position will become available. Joe Brown was suggested for that position. Manitia and Susan will reach out to Joe to see if he is interested in that position.
- iv. Manitia also suggested that we should consider adding members from other industries such as the sugar or manufacturing industries. Liz indicated that there are a couple of members from Disney (Sara Gibbs and Jose) that attend the annual conference regularly. It was suggested to reach out to Sara and invite her to the board meeting if she is interested in learning what it is about.

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- v. Since Kathy Lockhart is retiring so she won't be the membership chair anymore. It was suggested that Kaitlyn Tingum that her place
 - d. Support International A&WMA 2020 Conference – update – Susan
 - i. AWMA is considering having the 2020 conference on the west coast as they have not had the conference on that side of the county for a few years.
 - ii. They have asked us to consider hosting the conference on 2021 instead.
 - iii. There were no major concerns with moving the conference out a year. Previous discussion about having it on 2020 lead to considering having a smaller 2019 Section conference. If the international conference will be on 2021 instead of 2020 in FL, then the Section 2019 conference should likely remain as a full size conference.
 - iv. International will provide more concrete information about the west coast plans on November, so we'll plan accordingly at that time.
 - e. Air Working Group Wednesday – meeting update
 - i. 3rd quarter working group went well. It was the best attended so far (~45 people). John Holtom was the speaker and he did a good job. There were some technical difficulties at the beginning (the call dropped for about 10 min) but people still stayed on the meeting for the rest of the webinar.
 - ii. We'll try to put a survey out to everyone for topic ideas for next year. If we have the topics and potential speakers for all quarters at the beginning of the year, that makes organizing the webinar a lot easier.
- IV. Treasurer Report – Liz
 - a. Liz does not have any additional expenses other than the recurring annual costs at this time.
 - b. Christina checked with Liz as to how to pay for conference (non-hotel) related expenses. Liz indicated we can do reimbursement, but getting an invoice is preferred as it keeps a paper trail and it is easier to make sure we get the purchases tax exempt. Christina will check on the payment options available.
 - c. Section Budget Review – Paula
 - i. She is starting to look at some of the principles for NGOs, and should be able to provide some information to the board during the in person meeting in October.
- V. Review of 2016 – 2019 Goals – updates if available
 - a. Promote information sharing – Fourth Quarter Event update – Susan
 - i. Susan continues with the event update email for all the chapters. That seems to be useful so she will continue with that initiative.
 - b. Grow Florida Section membership – Kathy Lockhart has retired
 - i. It was suggested that Kaitlyn Tingum will take her spot
 - c. Increase revenue to support new programs & scholarships – all
 - i. AWG is a good program and it does not cost us anything, but it does not make any revenue.
 - ii. Item will remain on the agenda and suggestions are always appreciated.
 - d. Energize Florida Chapters – FAMU update and UWF update
 - i. FAMU – AWMA was invited to attend and present at a symposium at the university to see what kind of interest they can get from the students. Manitia will reach out to Jill, Joe B, to see if they can put a presentation together for the students. The contact at the university was included also in the student competition invitation.
 - ii. UWF – they have a professor that came to the chapter's board meeting and getting a UWF chapter is looking very promising. They will also try to have students come and present at the chapter general meeting



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- iii. NE chapter is still working on potential merger between chapters.
 - e. Encourage member involvement – see Board Positions above
 - f. Promote YP development - Christina Akly
 - i. Coastal plains has some YP related initiatives that Jill Johnson will be leading
 - g. A&WMA Leadership Training Academy – 2019 attendee suggestions
 - i. Manitia, Kaitlyn and Jill Johnson are interested in attending
 - ii. From a budget perspective, Christina suggested it might be a good idea to consider it a budget item that we want to plan for annually
 - h. Building the Florida Section Bench Strengths – Website update – Southeast Chapter
 - i. SE chapter will be providing information for building website by the end of September
- VI. 2018 Conference - Conference Committee Update - Byron and Christina
 - a. 2019 Conference – Location –Susan
 - i. Everything is on track for the conference.
- VII. Chapter Updates
 - a. Coastal plains had a great successful meeting with an ACOE speaker. Next month they will have a meeting and mixer, and will try to energize the YPs.
 - b. Tampa – they had a mixer with Golder as a sponsor with good turnout
 - c. SE – no meetings this quarter. They have a scheduled meeting for November.
- VIII. Other items – open discussion – all
 - a. None
- IX. Adjourn
 - a. Meeting adjourned at 3:30pm.