



FLORIDA SECTION BOARD MEETING AGENDA

March 20, 2019
3pm - 4 pm EST

Conference Tele: 1 (855) 242 0361/Code: 50392451#

- I. Call to Order & Roll Call – Manitia Moultrie
2018 – 2019 Officers:
Manitia Moultrie - Chair
Susan Kennedy – Immediate Past Chair
Liz Foeller –Executive Secretary
Christina Akly – Vice Chair
Byron Burrows - Secretary/Treasurer
Paula Cobb – Director
Jill Johnson – Director

Joe Applegate – Director
Joe Brown - Director
Julianna Duckworth – Director
Kevin Holbrooks – Director
Upasna Rai – Education Director
Kurt Westerlund – Website Director
Kaitlyn Tingum – Membership Director

Trista Miller
- II. Old Business:
 - a. Approval of February Meeting Minutes
 - i. There were no comments on February minutes
 - ii. Not enough for quorum to approve. Approval moved them next month.
- III. New Business
 - a. Section Annual Report (due March 31)
 - i. Susan will be preparing the annual report. She has reached out to Board members to gather the information. The report is pretty straight forward and she feels confident she won't have any issues getting it submitted on time.
 - b. Next Board Meeting – April 17, 2019 @ 3pm EST
- IV. Treasurer Report – Liz
Approval process for future spending – Liz/Kevin
 - i. Manitia sent out the form that Kevin prepared for funding requests
 - ii. Susan suggested that we should include some guidelines on the type of benefits we are looking for, and provide some boundaries as to what we expect and limits as to what could be requested.
 - iii. Kevin noted that the form has a pull down menu with options for benefits. **Kevin asked everyone to send him comments on the form.** The form serves a tracking form so that anyone who had ideas can put them there and submit them and we can have them on the record for evaluation.
 - iv. Manitia suggested that we add contact information to the form.
 - v. Christina asked if the form is intended for everyone in the section or is it for just internal use for the board? If for everyone, then we might want to include more instructions. Susan would like to see the form available to FL section members.
 - vi. For discussion next time – how the form will be ultimately used

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Section Budget Strategy – Paula

- V. Florida Section A&WMA Technical Conference
- a. 2019 Conference – Tallahassee (Save the Date/Venue)
 - i. Website/Sponsors – Joe A./Jill
 - 1. We have already 2 sponsors signed up.
 - 2. We have a contract from the conference center
 - 3. Joe will reach out to Christina to discuss budget
 - 4. Jill is working on updating the sponsorship form
 - 5. Dates are set for 10/29 and 10/30
 - 6. FCG has not committed to participate. FCG has committed to supporting the coastal plains chapter and the June meeting in Pensacola the day before the coastal plains conference.
 - 7. Joe will start setting up regular calls for the conference
 - ii. Venue/logistics – Liz/Joe A.
 - iii. Technical Conference Call Schedule – Joe A./Joe B./Kevin
 - iv. AWMA Conference App
 - 1. Board voted to use the conference app.
 - 2. Susan's update – there is a coastal plains board member that will lead for the app (Ben Stuart) and he has already done some training. We can recruit anyone interested in being in this role, not necessarily a board member. **If anyone has any ideas of good candidates, let Susan know so that person can start some training on the app in the interim – Susan will inquire if Ben is interested in working with the Section conference.**
 - b. International A&WMA 2020/21
 - Not discussed
- VI. Review of 2016 – 2019 Goals – updates if available
- a. Promote information sharing and grow Florida Section membership – Kaitlyn Tingham
 - i. Membership – as of January, there were 166 members. As of March we dropped 15 members, so there is concern on how we can reach out to people whose membership lapsed, what has been done in the past?
 - ii. One of the questions on Susan questionnaire for the annual report was the ratio of non-international members to total section members and that value was 33 people who were not international members
 - iii. Kaitlyn will be reaching out to all these members by email regarding lapsed memberships and becoming international members.
 - iv. Susan suggested doing it even more personal and have the emails come from local people as possible.
 - v. Kaitlyn will send out the list of these members to see if someone locally can reach out to them.
 - vi. LinkedIn login is not working, so she asked Liz to reach out to Kathy.
 - b. Increase revenue to support new programs & scholarships – all (Jill Johnson)
 - c. Energize Florida Chapters – Southeast, Northeast and Big Bend Chapters
 - i. Joe – trying to get the Big Bend chapter back together, but not that successful to do so. Chapter account has \$2500 and he is wondering what the options are for the money. Joe Brown is looking into the bylaws to see what the options for merging chapters are.
 - ii. Manitia and Joe will follow up on this topic offline.



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- iii. SE Chapter – our chapter meets quarterly. We cancelled the 1st quarter meeting due to low rsvp since many people had already done the tour we had scheduled. We are working on organizing our Q2 meeting. We also are planning on hosting a “viewing party” of an AWMA webinar in May that will be available to all chapter members.
 - iv. Coastal Plain Chapter - several activities planned:
 - March 14th – Joint happy hour with Florida Engineering Society – raffled 2 Chapter Conference attendance tickets
 - April 9th – General meeting at UWF, students to present to members
 - April 18th – Some Board members to attend the UWF daylong seminar to network with students
 - June 7th – Annual Coastal Plains Chapter Conference (joint with the Alabama chapter)
 - d. Promote student involvement - updates
 - e. Promote YP development (and participation in conference) - Christina Akly
 - i. Manitia mentioned that during the last call there were discussions of using the app to get higher YP involvement.
 - ii. Update on the AWG – We missed the 1st quarter AWG since we could not get a speaker. We reached out to DEP for an AOR webinar but they could not do it. We are planning on opening it to also being an Air and Waste Working Group so that we can get more topic and speaker to draw from. Kaitlyn and Christina are setting up a call with other to get ideas on topics and speakers for the rest of the year, so that we can be all covered for the year and we don't end up missing another webinar.
 - f. A&WMA Leadership Training Academy (April 12 – 14)
No Florida representative in attendance
 - g. Building the Florida Section Bench Strengths - All
- VII. Chapter Updates
- a. Already covered.
- VIII. Other items
- a. No other items brought up
- IX. Adjourn