

A&WMA Coastal Plains Chapter

Board Meeting Minutes

July 16, 2020

Date: July 16, 2020
 Time: 03:30 pm
 Place: Conference Call

Board, Directors, & Standing Committee Members (present if checked):

- | | |
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| ✓ Chair | Susan Kennedy |
| ✓ Vice Chair | Cheyenne Whitmire |
| ✓ Treasurer | Richard Brown |
| ✓ Secretary and Membership Committee Chair | Debbie Hitchcock |
| ✓ Immediate Past Chair, YP Chair | Jill Johnson |
| ✓ Director, Continuing Ed Chair, Scholarship Chair | Greg Terry |
| Director | Lori Kress |
| ✓ Director, Website Chair, YP Chair | Michael Weedon |
| Director | Ben Stewart |
| ✓ Director, Hospitality Chair | Amy Mixon |
| Director | Open |
| UWF Coordinator/Scholarship Liaison | Phillip Schmutz |

Susan Kennedy, Chair called the meeting to order at 03:30 pm. Board Quorum was present.

June 2020 Board Meeting Minutes

June 2020 meeting minutes were reviewed and approved. Section updates given.

Action Items

Person	Action	Completed?
Susan	Contact FL Section about joint Meeting in October	
Susan	Work on draft agenda to share at August meeting	
Michael	Send out save the date notice	
Jill	Work on sponsorship levels	
Greg	Award scholarships	
Susan	Send email to board for virtual conference planning & ideas	Completed
Board	Come to July meeting with thoughts on virtual conference (speakers, breaks, door prizes, games/polls, potential dates).	Completed
Michael, Jill	Photos for website; update website w conference info	In process
Debbie, Jill	Work on structure of fall general meeting to get students involved	In process
Debbie	Membership drive – recruitment at reduced rate of \$10	In process
Board	Virtual meeting topics	In process
Board	Offering CEU Ethics training in a 2020 meeting. Confirm topic, date and price. Greg has been approved.	In process
Board	Work on ways to drive up attendance.	In process

Scholarship Report

- Only 2 applications received; will award \$1,000 to each.

Membership Report

- Discussed ways to have members donate towards scholarship fund since membership has been extended for a year without dues.
- Memberships extended to 2021; need to start recruitment at a reduced rate of \$10.

Treasurer Report

- ~\$8,000 in bank, which is enough to cover the scholarships.

General Meeting

- Next general meeting as virtual conference in September.

Annual Conference

- ½ day conference on Friday, October 30, 2020; want to keep Friday as the date, similar to our June conference.
- Will to work with Section to have conferences/student competition back to back.
- Need to finalize registration rate - \$50; need to work on sponsorship levels, etc.
- Need to determine if Whova is still needed for 2020 or just hold onto it for 2021.
- General conference brainstorming.

Adjournment and Board Next Meeting

With no further business, Mrs. Kennedy adjourned the meeting at 4:30 pm
Next meeting is August 20, 2020 via conference/video call at 3:30 pm.

Signed:



Debbie Hitchcock
Secretary

Susan Kennedy
Chair