

A&WMA Coastal Plains Chapter

Board Meeting Minutes

November 19, 2020

Date: November 19, 2020

Time: 03:32 pm

Place: Conference Call

Board, Directors, & Standing Committee Members (present if checked):

✓	Chair	Susan Kennedy
	Vice Chair	Cheyenne Whitmire
	Treasurer	Richard Brown
✓	Secretary and Membership Committee Chair	Debbie Hitchcock
	Immediate Past Chair, YP Chair	Jill Johnson
✓	Director, Continuing Ed Chair, Scholarship Chair	Greg Terry
	Director	Lori Kress
✓	Director, Website Chair, YP Chair	Michael Weedon
	Director	Ben Stewart
✓	Director, Hospitality Chair	Amy Mixon
	Director	Open
	UWF Coordinator/Scholarship Liaison	Phillip Schmutz

Susan Kennedy, Chair called the meeting to order at 03:32 pm. Board Quorum was present.

September 2020 Board Meeting Minutes

No quorum present. Need to forward out minutes again (**ACTION ITEM** for Debbie)

Action Items

Person	Action	Completed?
Debbie	Forward September meeting minutes	
Michael/Debbie	Compile Constant Contact conference list and update membership list	
Richard	Reconcile conference funds with Section prior to the year end	
Greg	Verify if Gulf Power is contributing towards scholarship fund, prior to year end	
Debbie	Update membership list and send to Board to review for potential nominees for Board of Directors	
Board	Review updated membership list for Board nominees	
Susan	Contact Big Bend Chapter for potential temporary merger	
Board	Virtual meeting topics	In process
Board	Work on ways to drive up attendance.	In process

Florida Section/Shared Conference

- Great turnout – 100 registrants!
- Survey – feedback was positive; Waste Panel may have been too large.

Membership Report

- Compiling Constant Contact list to update membership list (**ACTION ITEM** for Michael and Debbie).

Treasurer Report

- Follow up with ADEM registration invoice.

- Need to reconcile with Section, before end of year (**ACTION ITEM** for Richard).

Scholarship Report

- Verify if Gulf Power is contributing towards scholarship fund, before end of year (**ACTION ITEM** for Greg).

Board Member Elections

- Three open positions; Amy's is up for renewal and has committed to continuing.
- Look through membership for potential recruits (**ACTION ITEM** for Debbie to send out membership list; Board to review)
- Get out formal election email in December.
- Will probably be virtual for the next year or so; will Board consider temporary merger with Big Bend Chapter (Tallahassee)? Investigate how it would look/structure and see if they are interested (**ACTION ITEM** for Susan). Would need to adjust some bylaws and some other administrative items.

Next Chapter Event

- Virtual Holiday / Social Event – not a lot of support for one this year, especially since we just had the conference.
- General Meeting Topic (Virtual) – Overview of impacts of new administration/how it may impact Florida (February).

Adjournment and Board Next Meeting

With no further business, Mrs. Kennedy adjourned the meeting at 4:12 pm.

Next meeting is December 17, 2020 via conference/video call at 3:30 pm.

Signed:



Debbie Hitchcock
Secretary



Susan Kennedy
Chair