

## FLORIDA SECTION BOARD MEETING MINUTES

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August 25, 2021  
4:00 PM – 5:00 PM EST

I. Call to Order & Roll Call – Byron

2021 Officers:

Byron Burrows – Chair	Joe Brown - Director
Christina Akly – Immediate Past Chair	Kevin Holbrooks – Director
Joe Applegate – Vice-Chair	Susan Kennedy – Director
Christine (Chrissy) Schaub – Secretary/Treasurer	Manitia Moultrie – Director
Liz Foeller – Executive Secretary	Greg Terry – Director
Kaitlyn Watkins – Membership Director	Veronica Figueroa – Director
Upasna Rai – Education Director	Haofei Yu – Scholarship Chair
VACANT – Website Director	Lynn Robinson – Continuing Ed Chair

II. Old Business:

- a. Approval of May and July Meeting Minutes – Christina motion and Joe second.
- b. Website Director prospects – any ideas or suggestions? Any YPs that would be interested? Kaitlyn could look into. Haofei will follow up with students graduating to see if they are interested.
- c. Education Director- we will need to replace
- d. Scholarship Updates – Haofei
  - i. Sent out all checks to students- total of 7 receipts. Request pictures and information for website. Total of \$4,000.00

III. Treasurer Report – Byron/Joe

- a. Dues Reimbursement – Joe
  - i. Liz received check but no updates.
  - ii. Byron to set up a meeting to coordinate with Liz with utilization of budget and use of funds.

IV. Review of Activities

- a. Joe will take over as Chair at the end of the year, the chair/vice-chair/secretary are responsible for finding a secretary.
- b. Transitions will happen November.
- c. Officer work together to nominate secretary- do not need to be a director just needs to be a member.
- d. Promote information sharing and grow Florida Section membership – Kaitlyn Watkins- no updates, discuss on next call.
- e. Revenue allocation to support new programs & scholarships – Liz – no updates.
- f. Coastal Plains/Big Bend joint with Alabama- hybrid conference on August 27. Reach out Susan with any questions.

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- g. Last in person meeting was in 2019 in Tallahassee; need to think about where to have the Florida Chapter meeting: Gainesville, St. Augustine, Jacksonville, Tampa, Pensacola. Let's start brain storming. We were coordinating with FCG.
- h. Target St. Augustine as the next location for the 2022 meeting.
- i. Proposed have a AWMA Meeting open all at a state park or a more open-air venue- Byron to follow up with his team and see if they have any insight/guidance and can discuss at next meeting. Targeting date in November/December.
- j. Energize Florida Chapters – Tampa Bay, Southeast, Northeast
  - i. Byron followed up with Tampa Bay and go back and follow up.
  - ii. SE Chapter- we are planning to have a virtual meeting and possible in person meeting.
- k. Promote student involvement – USF, FAMU and UWF update
  - i. USF- Haofei talked with contacts and has a new PhD that will take over the chapter.
- l. Promote YP development (and participation in conference) – Chrissy Schaub/ Kaitlyn
- m. Building the Florida Section Bench Strengths – website updates – Byron

### V. Action Items:

- a. Reach out to your individual chapters and see if anyone in those chapters are interested. Needs to happen before the end of the year. Last year it was done in December.
- b. Joe to reach out to Kaitlyn for list of YP then send out a request for website director.
- c. Haofei will follow up with scholarship receipts for website director.
- d. Byron will talk with Liz to schedule a call that works with Liz for budgets updates and options. See if September 15 4pm will work for Liz.
- e. Call directors and see if anyone is interested in secretary. Can also send out nominations request for secretary.
- f. Greg can take lead on coordinating with Florida Coordinating Group (FCG).
- g. Chrissy to follow up with Kaitlyn- board member, YP group efforts
- h. Byron to follow up with TECO new conversation meeting area for possibly hosting an in person meeting at end of year.
- i. Vote on board changes- put together something virtually to vote on, since no in person section meeting this year.
- j. Individual chapter payments - Liz

### VI. Adjourn