September 15, 2021

 4:00 PM – 5:00 PM EST

1. Call to Order & Roll Call – Byron

2021 Officers:

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| Byron Burrows – Chair | Joe Brown - Director |
| Christina Akly – Immediate Past Chair | Kevin Holbrooks – Director |
| Joe Applegate – Vice-Chair  | Susan Kennedy – Director |
| Christine (Chrissy) Schaub – Secretary/Treasurer | Manitia Moultrie – Director |
| Liz Foeller – Executive Secretary | Greg Terry – Director  |
| Kaitlyn Watkins – Membership Director | Veronica Figueroa – Director  |
| Sara Ahsan – Website Director | Haofei Yu – Scholarship Chair |
|  | Lynn Robinson – Continuing Ed Chair |

1. Old Business:
	1. Approval of August Minutes – Susan motion and Greg second.
	2. Website Director – Introduce Sara Ahsan
		1. Action Item: Look at website and send updated pictures to Sara, if necessary and provide any feedback and recommendations.
		2. Susan will connect Michael Wheaton with Sara for Coastal Plains
		3. Reach out to Kurt to talk with Sara and provide some guidance
		4. Christina will contact Lee and Sara for SEFL chapter.
	3. Education Director- Byron will reach out to Manita
		1. Is required to be elected and server 4 year. Byron to follow up with plan of action for 2022 officers.
	4. Scholarship Updates – Haofei

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| --- | --- | --- | --- |
| **School** | **Student Name** | **Recommended award** | **Amount** |
| FAU | Ali Ayub | Clair Fancy Scholarship | $1000 Cash + 1 free membership |
| FAU | Sara Ahsan | Axel Hendrickson Scholarship | $1000 Cash + 1 free membership |
| USF | Yonghong Luo | Florida AWMA Scholarships | $500 Cash + 1 free FL AWMA reg |
| FAU | Dung Lam | Florida AWMA Scholarships | $500 Cash + 1 free FL AWMA reg |
| UF | Kelly Milbrandt | Florida AWMA Scholarships | $500 Cash + 1 free FL AWMA reg |
| USF | Tione Grant | Florida AWMA Scholarships | $250 Cash |
| UCF | Mery Mbengue | Florida AWMA Scholarships | $250 Cash |

1. Treasurer Report – Liz
	1. Provided email with break down.
	2. International fees going to chapters
		1. Action Item: provide Liz who to provide that check that and what institutional
	3. Recommendations: determine how much have in the bank and then how much to tie up in investments. Reach out to the finance committee and write a policy for the committee to follow.
2. Review of Activities
	1. In person at end of 2021 and 2022- Christina will ask David Reed if they would have any interest in meeting in person.
	2. Joe will take over as Chair at the end of the year, the chair/vice-chair/secretary are responsible for finding a secretary.
	3. Promote information sharing and grow Florida Section membership – Kaitlyn Watkins- no updates.
	4. Revenue allocation to support new programs & scholarships – Liz
		1. Needs to review revenues vs. expenses: it is plausible to increase $1,000.00. Take a gradual approach.
		2. Value of the scholarship: Yu feels that the scholarship is generous right now. Costs are increasing.
		3. Scholarship was based on the annual conference attendance.
		4. Environmental competition scholarship amount- can we increase allocation- we should include in the conference budget and plan ahead to increase.
		5. Propose a grant for a team that may be interested in going to the international conference.
	5. Conference Prospects – 2021?
	6. Last in person meeting was in 2019 in Tallahassee; need to think about where to have the Florida Chapter meeting: Gainesville, St. Augustine, Jacksonville, Tampa, Pensacola. Let’s start brain storming. Start in Jan 2021.
		1. No plans have been yet with FCG.
	7. Energize Florida Chapters – Tampa Bay, Southeast, Northeast and Big Bend Chapters
	8. Promote student involvement – USF, FAMU and UWF update
	9. Promote YP development (and participation in conference) – Chrissy Schaub/ Kaitlyn
3. Action Items:
	1. Vote on board changes- put together something virtually to vote on, since no in person section meeting this year.
	2. Location for 2022 FL Section meeting.

1. Adjourn