August 23, 2023

4:00 PM – 5:00 PM EST

1. Call to Order & Roll Call –Chrissy/Kevin/Debbie

2023 Officers:

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| Christine (Chrissy) Schaub – Chair | Joe Brown - Director |
| Joe Applegate–Immediate Past Chair | Carl Eldred– Director |
| Kevin Holbrooks – Vice Chair | Susan Kennedy – Director |
| Debbie Hitchcock - Secretary/Treasurer | Manitia Moultrie – Director |
| Liz Foeller – Executive Secretary | Veronica Figueroa – Director |
| Kaitlyn Watkins – Membership Director | Dr. Jiannan (Nick) Chen – Scholarship Chair |
| Christina Akly– Education Director | Lynn Robinson – Continuing Ed Chair |
| Sara Ahsan – Website Director | Michael Kyhos - Director |
| Byron Burrows - Director |  |

1. Old Business:
   1. Approval of **July** Meeting Notes Joe motioned to approve the minutes, Byron seconded the motion; motion approved.

1. Treasurer Report – Liz – indicated there hasn’t been much chance since the last time, except that she purchased a whole year of web support instead of only two months, since there was minimal difference for the year. Constant contact streamlining – Susan will get with Coastal Plains chapter to see how they figured it out.
2. Website Updates – Sara/Liz
   1. Relocated the website hosting location
      1. Chapter websites and some links are not loading properly.
      2. Need to update the board page

Administrator page through our service provider is used to update the website, it’s likely they will just need to update links. Sara and Liz to collaborate on administrator access and updating links.

1. Scholarships – Nick – no update
2. Annual Meeting – Tallahassee, FL
   1. Two half-day structure (1st – afternoon and 2nd – morning)
   2. Edison has the following dates available:
      1. December 13 and 14
      2. December 15th is FSU graduation.
      3. Any Monday through Wednesday in December is available now.
      4. Speakers

The Board discussed moving it to earlier in December, December 6 & 7. Joe to look for previous agenda to use as a go-by; happy hour/social was also part of the event, and was a joint YP event last time. Joe brought up Coastal Plains/Big Bend Chapter co-sponsoring the event. Coastal Plains needs to check their budget, will likely have 5 to 10 people that will attend. Florida Section might be able to make a little money on it and not just break even. Need to finalize the date by next meeting in order to get committee and agenda together.

1. Review of Activities
   1. Promote information sharing and grow Florida Section membership – Kaitlyn Watkins – has asked to step back from the Board for a couple months for maternity leave.
   2. Promote student involvement – UF, USF, FAMU, and UWF update – Christina – no update
   3. Promote YP development (and participation in the conference) – Chrissy/ Kaitlyn – no update
2. Chapter Updates
   * 1. Coastal Plains/Big Bend update – Debbie indicated general membership meeting in August delayed and being rescheduled.
     2. Tampa Bay update – Byron trying to get momentum to get student chapter going
     3. Southeast update – Chrissy – trying to get in-person meeting scheduled in October
     4. Northeast update – Kevin no update, need to figure out bank account situation

Adjourn at 4:25