July 19, 2023

4:00 PM – 5:00 PM EST

1. Call to Order & Roll Call –Chrissy/Kevin/Debbie

2023 Officers:

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| Christine (Chrissy) Schaub – Chair | Joe Brown - Director |
| Joe Applegate–Immediate Past Chair | Carl Eldred– Director |
| Kevin Holbrooks – Vice Chair | Susan Kennedy – Director |
| Debbie Hitchcock - Secretary/Treasurer | Manitia Moultrie – Director |
| Liz Foeller – Executive Secretary | Veronica Figueroa – Director |
| Kaitlyn Watkins – Membership Director | Dr. Jiannan (Nick) Chen – Scholarship Chair |
| Christina Akly– Education Director | Lynn Robinson – Continuing Ed Chair |
| Sara Ahsan – Website Director | Michael Kyhos - Director |
| Byron Burrows - Director |  |

1. Old Business:
   1. Approval of **May** and **June** Meeting Notes Kevin motioned to approve May and June minutes, Joe seconded, motion passed.

1. Treasurer Report – Liz
2. Website Hosting – Liz – Chapter websites aren’t loading properly, Chrissy to follow up with Liz.
   1. Relocated the website hosting location.
3. Scholarships – Nick – Scholarship announcement was sent out, no applications received as of today’s meeting.
4. Annual Meeting – Tallahassee, FL?
   1. Same structure as the one we did in 2021?
   2. Locations?
   3. October/November timeframe?

The Board discussed the format as similar as the last meeting: half day in afternoon and a half day next morning. Joe said we could probably get the same room at the Edison and same hotel; limit on people in room is 45 or 50. Approximately 35 people attended in 2021. Kevin and Joe suggested holding it the week after Thanksgiving, the week of December 4, either Wednesday-Thursday, or Thursday-Friday.

Joe and Susan to look at the budget details from 2021; Joe to check with the Edison on availability that week.

1. Review of Activities – No updates
   1. Promote information sharing and grow Florida Section membership – Kaitlyn Watkins
   2. Promote student involvement – UF, USF, FAMU, and UWF update – Christina
   3. Promote YP development (and participation in the conference) – Chrissy/ Kaitlyn
   4. Building the Florida Section Bench Strengths – website updates – Sara
2. Chapter Updates
   * 1. Coastal Plains/Big Bend update – The chapter’s annual conference was held at Sanders Beach Community Center on June 16 with good attendance by ADEM. Something to consider with Section conferences is to invite local FDEP district office and local municipalities.
     2. Tampa Bay update – no meetings since virtual meeting a couple months ago; expect to start back up activities after summer
     3. Southeast update – no update, waiting until after summer
     4. Northeast update – Kevin is chasing down the bank account that no one has access to; will circle back with Joe on how to get funds out of the bank. Joe to send website link to Kevin. A couple new members have joined.

Adjourn